

TLI42422 Certificate IV in Rail Safety Management

Course Description

This course has been designed to provide an in depth view the requirements rail safety legislation, the components of a Safety Management System and how to achieve compliance for operations. It's aimed at Rail Safety Managers, Safety Advisors, Operations Managers, Supervisors, Work Group Leaders and those with responsibility to ensure the safety and compliance of rail operations and assets within their organisation.

Course Inclusions

Learn from our team of industry experts and gain knowledge and practical application in:

- Rail Safety and Safety legislation, standards and obligations for organisations
- In-depth understanding of the principles of a Safety Management System and guidance on developing and maintaining the system
- Communication and leadership skills for engaging stakeholders to develop, input, implement and review the Safety Management System.
- Rail safety and safety investigation and reporting obligations
- Risk management strategies for addressing both high-level business and worksite risks
- Fit for work obligations including fatigue, rail safety worker competence and alcohol and other drugs
- Change management process and continual improvement.

Delivery Model

- Public courses at our Railtrain Facilities or available on client training premises.
- Face to Face, Virtual Classroom or Blended approach – our flexibility is tailored to your organisation.
- Trainer led workshops, spread over approximately three-six months, with compilation of your evidence portfolio completed progressively between sessions.

Facilitation is conducted by our highly experienced rail safety and operations training experts, with experience in a range of different organisations and networks across industry.

Training Dates

See below or contact one of our friendly team to customise a solution for you.

Cost

\$4,950 (GST Free) per Learner.

Further details regarding discounts, payment plans, refunds & credit transfers can be found in the FAQ's.



For more information, call (08) 9470 4999
or email training@railtrain.com.au www.railtrain.com.au

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Frequently Asked Questions

Tell me more about the actual training course?

- **How does completing this course help me progress my Rail career; what are the tangible outcomes?**
 - Transitioning from WH&S role to Rail safety leadership role
 - Career progression from front line to leadership
 - New to Rail industry seeking upskill into leadership roles
 - Upskill of current leaders wanting an understanding of accreditation
 - Regulatory requirements of an organisation, including reporting
 - Managing safety-related change in rail
- **How and when is this course delivered publicly?**
 - Sessions are typically scheduled every two weeks, allowing time for Learners to absorb content and complete the development of the individual evidence portfolio self-paced, whilst minimising any operational disruptions to their work.
 - Upcoming dates for our next online course are below:
 - Thursday 14th Nov = Module 1: Rail Safety Management
 - Thursday 28th Nov = Module 2: Business Risk Management
 - Thursday 12th Dec = Trainer Touch Point
 - Thursday 16th Jan = Module 3: Rail Safety Reporting
 - Thursday 30th Jan = Module 4: People Management (part A)
 - Thursday 13th Feb = Module 4: People Management (part B)
 - Thursday 27th Feb = Module 5: Change Management (part A)
 - Thursday 13th Mar = Module 5: Change Management (part B)
 - Thursday 27th Mar = Trainer Touch Point
 - Thursday 10th April = Trainer Touch Point
- **Can this course be scheduled directly to employees, with the delivery model adjusted to minimise operational impact with assessment contextualised to my policies and procedures?**
 - Yes; please speak to Railtrain directly for different options regarding flexible delivery models.
- **Will a trainer be available for support outside of facilitated training sessions?**
 - Yes. Each course will have set date (Trainer Touch Point) for learners to develop portfolio, clarify ambiguous or unanswered questions, or expand on submitted theory answers which require further depth.
- **Do I need to complete a Language, Literacy & Numeracy Assessment?**
 - As part of the enrolment process, you will be assessed to determine your suitability for enrolment.
 - Due to the complexity of rail safety management & the industry terminology and concepts, you may be suitable to enrol in the introductory course prior.
- **What IT equipment do I need if completing public online model?**
 - Access to a Laptop / Desktop Computer with Microsoft Teams.
 - Web Camera with Microphone, Headphones & Speakers.
 - Sufficient data with adequate internet connection.



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- **What is the experience of the trainers who will be facilitating this training?**
 - Trainers are highly experienced in both the Rail Industry and classroom facilitation, allowing them to tailor the course delivery, engagement, and feedback to suit the specific needs of learners and the roles they will undertake after training.
 - This interactive, personalized approach also ensures trainers are available to address any questions learners may have regarding the course content or the Rail industry as a whole.
- **How does Railtrain complete assessments?**
 - All theory assessments and finalisation of practical assessments are completed via a digital Learning Management System-Cloud Assess, with Learners provided a Chromebook for the duration of training & assessment (Classroom)
- **What training resources are provided on the course?**
 - Resources for this course have been intentionally produced to cater to diverse operational needs across multiple sites, states, and operations nationwide.
 - As part of the course fee, Learners will be provided with a USB containing a Learner Guide & PowerPoint to refer to during the course and keep afterwards
- **How much time am I expected to commit self-paced outside of the facilitated workshops?**
 - Module 1 Rail Safety Management; approximately 10-20 hours
 - Module 2 Business Risk Management; approximately 10-20 hours
 - Module 3 Rail Safety Reporting; approximately 35-45 hours
 - Module 4 People Management; approximately 45-55 hours
 - Module 5 Change Management; approximately 25-35 hours
- **What if I miss a scheduled training session; is there any way I can catch up?**
 - Yes. All facilitated training sessions will be recorded, with all Learners provided access to recorded sessions.
- **What are the course minimum and maximum Learner numbers**
 - Min (6) & max numbers (15).
- **What is the nationally recognised outcome I will receive on successful completion?**
 - Learners will be issued a full qualification (testamur and record of results) with the following units of competency upon successful completion:
 - BSBOPS403 Apply business risk management processes
 - TLIE4030 Prepare rail safety reports
 - TLIF0043 Implement fitness for work procedures
 - TLIF0048 Manage rail safety compliance
 - TLIF0054 Respond to notifiable rail safety occurrences
 - TLIL0027 Ensure competency of rail safety workers
 - TLIG0002 Lead a work team
 - TLIF4104 Manage change in the rail safety environment
 - BSBSTR402 Implement continuous improvement
- BSBWHS415 Contribute to implementing WHS management systems
Learners who successfully complete 1 or more units, however not the entire program will receive a Statement of Attainment.



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Frequently Asked Questions (FAQ's) – Financials

- **Do I receive any price discount if I meet eligibility requirements regarding Credit Transfer?**
 - Learners who can provide a current Statement of Attainment or USI transcript will receive a discount of \$100 per unit of competency and may result in a reduction in training and assessment duration.
- **How does the Payment Plan work?**
 - A payment plan will be offered in 3 instalments:
 - Enrolment. First instalment of \$1,500 due for payment at enrolment prior to course commencement,
 - Commencement. Second instalment of \$1,725 raised on completion of 1st training session, and
 - Completion. Final instalment of \$1,725 due for payment prior to the course finalising and the issuance of the TLI42422 Certificate IV in Rail Safety Management Testamur and record of results.
- **What happens if I don't pay in accordance with my repayment plan?**
- Dependent on the circumstances, Railtrain Pty Ltd internally pursue any outstanding payment through our debt recovery process. If repayments are not recouped through this process, the matter is progressed through to an external Court process in which individuals may incur additional costs.
- **Will I get a refund if I don't finish the course?**
 - A refund for payment may be given in the following circumstances:
 - Where a course is cancelled by the RTO, learners will be entitled to 100% refund of training costs paid.
 - Where the learner advises the RTO, in writing, 5 business days or more before the start of the course, a partial refund for commencement fees paid will be issued minus a \$600 administrative processing and trainer booking fee.
 - Post course commencement, Railtrain Pty Ltd will NOT issue a refund; all payment of fees is required.
 - Any exceptional request for refund must be submitted in writing and subject to approval by the RTO General Manager.
- **As a single employer, can I receive a discount for multiple enrolments in the same course?**
 - Yes; if more than three learners, please contact Railtrain to discuss further.
- **As a single employer, what is the minimum number of Learners and cost structure to schedule my own course?**
 - Yes. Minimum numbers of 6 Learners apply; please contact Railtrain to discuss further.
 - Plus travel overheads as applicable.
- **How long do I have to complete this course once I have enrolled?**
 - All face-to-face courses including all training and practical requirements must be completed within six months from enrolment.
 - If a learner needs to withdraw from a course however wishes to transition to a future course, enrolment must occur within six months.



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- Any request for an extension beyond this must be submitted in writing and subject to approval by the RTO General Manager.
- **What happens if there are insufficient number of Learners?**
 - Confirmation of a course progressing will be made no less than two weeks prior to course commencement.
 - Should minimum course numbers not be met, Railtrain will communicate with individuals who have enrolled regarding rescheduled dates for consideration.
 - Should a rescheduled date not be suitable Railtrain will offer the option to either transfer to another suitable program within a 6-month period, or a 100% refund to the learner.

This course sounds amazing; how can I enrol?

Please email training@railtrain.com.au or contact us on (08) 9470 4 999 to register your interest.



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